



Sign Licence Application

Sign By-law 6999/09

This application is to be completed by all persons wishing to apply for a Sign Licence. Banner / Inflatable signs can be issued a licence for a period of fourteen (14) days. Portable signs can be issued a licence for a period of thirty (30) days. Sidewalk signs located in a Special Sign District can be issued a one (1) year licence. Please complete the application ensuring all information is accurate and legible.

Sign Information

Business Name on Sign

Number of Licences to Date This Year for the Business

Location of Proposed Sign

Proposed Licence Start Date

Sign Type (please check one)

- Banner/Inflatable (14 day licence - \$50.00)
- Portable (30 day licence - \$50.00)
- *Sidewalk Sign (one year licence - \$100.00)

*Please be advised that sidewalk signs are only permitted in Special Sign Districts. Portable and Banner/Inflatable signs are prohibited in Special Sign Districts.

Sign Company Information

Contact Person's Name

Sign Company Name

Address

Unit No.

City

Postal Code

Telephone Number

Mobile Phone Number

Email Address

Business Information

Business Owner's Name		Business Name		
Address		Unit No.	City	Postal Code
Telephone Number	Mobile Phone Number	Email Address		

Attachments

Letter of Property Manager Approval (for multi-tenanted properties only)

Release of Information (to be completed by all applicants)

I hereby authorize the City of Pickering to make any investigation regarding any statement in this application and authorize the release of all records and information to the City of Pickering. Personal information on this form is collected pursuant to the *Municipal Act, 2001* and the *Municipal Freedom of Information and Protection of Privacy Act* and will be used to determine suitability for licensing. Questions about the collection of this information should be directed to the City Clerk, One The Esplanade, Pickering, Ontario, L1V 6K7, 905.420.4611.

Signature of Applicant	Application Date
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Licence Approval (for office use only)

Fee \$ _____

RSN	Licence No.	Licence No. for Calendar Year
Date Entry Date	Initial Approval Signature	
Final Approval Date	Final Approval Signature	
Licence Start Date	Licence Expiry Date	